

Our ref: TSE/LTI

9th May 2019

Dear Parent/Carer

Wednesday 15th May 2019

We are writing to let you know that the majority of our staff will be involved in a Professional Development Training Session organised by the Cabot Learning Federation on Wednesday 15th May, in Bristol.

The Academy will close to students at the end of Period 5 to allow staff to travel to Bristol for the session. Students will therefore be leaving school at 2.10pm instead of 3pm on this day.

We understand this may cause some parents childcare concerns. If this is the case, please let us know via your son/daughter's tutor and we will arrange for your child/children to be looked after at the Academy until the usual 3pm finish time.

Yours sincerely



Mr T Searle
Principal