

Our ref: TSE/LTI

28th June 2019

Dear Parent/Carer

Wednesday 3rd July 2019

We are writing to let you know that the majority of our staff will be involved in a Professional Development Training Session organised by the Cabot Learning Federation on Wednesday 3rd July, in Bristol.

The Academy will close to students at the end of Period 5 to allow staff to travel to Bristol for the session. Students will therefore be leaving school at 2.10pm instead of 3pm on this day.

Please note that Year 6 students taking part in the continuity week will not be affected.

We understand this may cause some parents childcare concerns. If this is the case, please let us know via your son/daughter's tutor and we will arrange for your child/children to be looked after at the Academy until the usual 3pm finish time.

Yours sincerely



Mr T Searle
Principal